

JGA Environmental and Sustainability Policy

The JGA Group is a career management and adult learning organisation based in Eastcote, Middlesex, where our NVQ Assessment Centre is also located. In addition to training, the company also provides Information, Advice and Guidance. Training is provided either at our company offices or within customer premises. Regular workshops, to facilitate Outreach Learning, take place at a number of shared, low-cost facilities.

The JGA Group Environmental and Sustainability Policy is based on a commitment to protect the environment by minimising the waste of renewable and non-renewable resources as part of a continuous improvement programme.

Throughout its activities, the JGA Group strives to minimise any adverse effect on the general environment by using public transport as the first choice for travel. JGA also recycles all paper and envelopes where possible and through the effective use of ICT, reduces waste by use of efficient communications. In this way, cost savings, increased operational efficiency and improved quality of customer service will be achieved, whilst also maintaining a healthy and safe environment for our employees, learners and the community at large.

In pursuit of this policy, JGA will:

- Ensure environmental protection and sustainability are the responsibility of every employee and an integral part of their working life, supported by training whenever appropriate.
- Make every endeavour to ensure that the JGA Group meets its responsibilities by conforming to all applicable environmental legislation.
- Continue to give prime consideration to re-cycling paper and other consumables.
- Encourage customers and suppliers to support the same aims by minimising waste and reducing energy consumption whenever possible.
- Ensure that management continuously monitors the recycling activities of all employees. Regular reviews will be undertaken to assess progress against targets and also identify initiatives that will maintain the drive for continuous improvement.

Jane Goodwin
Managing Director

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